The Madison Parish Port Commission met in a regular session on Tuesday, October 15, 2019 at the Madison Parish Port Commission Office. The meeting was called to order by Chairman Frazier and a roll call was taken as follows:

Commissioners present: Donald Frazier, Charles Vining, Robert Charles Brown Isaiah Ross and Jim Tucker

Commissioners absent: Latasha Griffin and Harold Allen

Other members present: Patrick Terry Murphy, Executive Director & Kimmeka Epps, Secretary/Treasurer

Visitors: None

On motion given by Commissioner Vining and seconded by Commissioner Tucker, on approving the previous meeting minutes on Tuesday, August 27, 2019. The minutes were approved with no necessary corrections. Motion carried unanimously.

Secretary Epps requested an amendment to the agenda. Epps suggested to the board on moving items c & f. (Resolution approving the CEA between LED & MPP & Discussion of Natural Gas improvements) to executive session. Items c & f discussions will take place in Executive Session. The board approved the amendment.

On motion given by Commissioner Vining and seconded by Commissioner Tucker, to allow the amendment suggested of the Secretary-Treasurer. Motion carried unanimously.

On motion given by Commissioner Vining and seconded by Commissioner Tucker, the financial reports were approved with no necessary changes. Motion carried unanimously.

Secretary Epps informed the board of the need to approve a resolution modifying the date on funds available for Project # 36-P14-08b-02 and another one authorizing the Executive Director to sign off on documents associated with Project # 36-P14-08b-02.

Yea: 5

Nays: 0

Abstain: 0

Absent: 2

On motion given by Commissioner Vining and seconded by Commissioner Tucker, to approve a resolution of funds availability by modifying the date of the previous resolution and allowing the Executive Director to be the designated signee on the Project #36-P14-08b-02 Motion carried unanimously.

Secretary Epps explained the resolution approving the Director to move forward on the Port Priority Grant. Which will be the match monies for the grant awarded from the Federal Government. Donald Frazier will be the approved signee on this grant.

Roll call was made.

Yea: 5

Nays: 0

Abstain: 0

Absent: 2

On motion given by Commissioner Vining and seconded by Commissioners Ross and Brown to approve the resolution allowing the Director to move forward with the submission of the Port Priority Grant and Board President Frazier will be the signee of the documents. Motion carried unanimously

Secretary Epps explained the resolution recommending the lowest bidder on the USDA project. The resolution is a required document of USDA.

Roll call was made.

Yea: 5

Nays: 0

Abstain: 0

Absent: 2

On motion given by Commissioner Ross and seconded by Commissioner Vining to approve the resolution recommending the lowest bidder on the USDA project. Motion carried unanimously

Murphy informed the board of the potential tenant that has requested land at the Madison Parish Port. The group requested a proposal to lease the ramp and 6 acres of land. The terms and lease amounts of the contract were discussed with the group. The lease amounts have increased for land on the river bank. Commissioner Vining questioned whether the group has formed a company or do they own a company. Murphy stated that several of the persons in the group own separate entities from what they are coming together to form at the Port.

Murphy discussed the current brochures of the Port. After the new tenants moves in the brochures will require revising. Updating land availability and the leased properties.

**Public comments: No public comments**

On motion given by Commissioner Vining and seconded by Commissioner Brown to enter into executive session. Motion carried unanimously.

On motion given by Commissioner Vining and seconded by Commissioners Tucker, to enter back into regular session. Motion carried unanimously.

On motion given by Commissioner Vining and seconded by Commissioner Brown to approve the resolution of CEA between Louisiana Economic Development and the Madison Parish Port. Motion carried unanimously.

Roll call

Yea: 5

Nays: 0

Abstain: 0

Absent: 2

There being no further business brought before the board, Chairman Frazier declared the meeting adjourned.

Kimmeka Epps Donald Frazier

Secretary/Treasurer Chairman